

步驟一

請前往 ITF IPIN 網站(www.itftennis.com/ipin),並點選下方連結(紅色標記處)。





# 步驟二 請選以下各語言版本進入。(英文 / 法文 / 西文)



# <u>步驟三</u>

進入頁面後,請點選下方紅色標記之連結。

Velcome to IPIN The ipin (International Player Identification Number) is brought o bu by the International Tennis Federation, the world governing	Login ipin:	
oov of tennis. Il payers who wish to compete in ITF Junior Circuit, ITF Pro Circuit or ITF NEC Wheelchair Tennis Tour tournaments are equited to have a current IPIN Membership. Is well as allowing players to play in ITF tournaments, IPIN	Password: Login Regist Forgotten your ipin / password Current Notices IPIN For Seniors Circuit IPIN to Seniors Circuit IPIN Membership boted here when the system is ready fa accept Seniors Tennis applications. IPIN Membership To renew your IPIN Membership simply login to your IPIN accour and follow the instructions to register for 2011. Membership Expiry Dates * Registrations/renewals made between 01 January – 31 October will expire on 31 December of the current year.	
elps you to manage your tennis career and keeps you up-to-date it all times! Pro Circuit players can also use the service to nanagetheir tournament entries online. You can obtain your IPIN Membership by paying the annual egistratich fee. Nease make sure you understand when your IPIN membership vill expire before commung. Slick here to register for your IPIN membership now!		



#### 步驟四

請在紅色標記處 E-mail 的空格輸入您的一組有效信箱。完成後, ITF 將寄一封認證 信給您(主旨: IPIN - Please confirm your email address)。

一個信箱僅供一位選手申請 IPIN,請勿重複註冊。

egister for your IPIN Membership	Step 1 Verify Your Email
e will send all messages relating to your ipin Membership to the email address that you becify. We strongly recommend that you use an email account which provides you with access to our messages from anywhere in the world. efore submitting your email address we strongly recommend that you save the in@ittennis.com email address in your email address book. This will ensure that your email account supplier will accept all ipin emails sent from the ITF. Doing this now will reduce the nances of you having problems in registering for your ipin Membership.	Step 3 Select Your Player Record Step 4 Confirm Personal Details Step 5 Set Up Account Security Step 6 Enter Contact Details Step 7 Select Circuit Category (Optional) Step 8 Player Welfare Stateme Step 9 Payment

#### 完成以上步驟,請前往信箱收認證信。





#### 步驟五

打開認證信後,請點選紅色標記之連結。

Cc: Subject: IPIN - Please confirm your email address

Automated Message from The International Tennis Federation, London.

Register for your IPIN Membership

This email has been sent to you to validate the email address you provided diving the IPIN registration process.

Click the link below to return to the IIF website and continue the TOTM registration process.

http://ipin-frontend-uat/newregister/emailreturn.asp?regid=60246&CRC=0x0000eb56

If you cannot click on this link, please copy and paste the entire link shown above into your web browser address bar.

This message has been generated automatically. Please do not reply directly to it. If you have a query regarding the IPIN Online Service please visit the IPIN website <a href="http://ipin.itftennis.com">http://ipin.itftennis.com</a> or contact the ITF by email, outlining your query. Contact details for all ITF Tennis Circuits are given on the IPIN website. Please indicate whether you play on the ITF Junior Circuit, ITF Pro Circuit, ITF Seniors Circuit or NEC Wheelchair Tennis Tour.

如點選以上連結無效,請將此網址複製,並貼到瀏覽器搜尋。

### 步驟六

進入連結後,請完成以下表格(姓氏/性別/國籍/生日)。完成後,請點選 Submit(送出)。

	(Dib) Membership	Step 1 Verify Your Email
For register for your ip are currently a tennis p four and are in our dat <b>Please enter your</b> Eamily Name: Gender: Nation: Date of Birth:	in Membership, please en er your details below and click 'Submit'. If you olayer on the ITF Junior, Pro Circuit, ITF Seniors or NEC Wheelchair Tennis abase, we will try to find your player record.  personal details *Male:男 Female: 女 Male Australia 3 Sep 9 1956 9	Step 2 Search for Your Details Step 3 Select Your Player Record Step 4 Confirm Personal Details Step 5 Set Up Account Security Step 6 Enter Contact Details Step 7 Select Circuit Category (Optional) Step 8 Player Welfare Statement Step 9 Payment
Alternatively enter	r your IPIN	
ipin:	Submit	



#### 步驟七 如您已有 IPIN 紀錄 ·請跳過此步驟。

送出資料後,將出現此畫面,說明您尚未在 ITF 壯年賽得到任何積分。



如您尚未在 ITF 壯年賽得到積分,請點選 <u>Request an IPIN</u>(申請 IPIN),執行下一個畫面。



Request an IPIN		Step 1 Verify Your Email
Please provide us with your pe enough information to find you record for you.	rsonal and contact details below which will provide us with ripin details on our system or to create a new ipin	Details Step 3 Finish
The information that you provid organisations in relation to you NEC Wheelchair Tennis Tour to	le will only be used by the ITF and authorised affiliated Ir participation in ITF Junior, Pro Circuits, Seniors and ITF ournaments.	
mail addresses and phone nu old) will be released at the Entr Seniors Circuit Tournaments e	mbers of players on the ITF Seniors Circuit (over 35 years y Deadline to the official Tournament Organisers of ITF ntered by those players.	
Ne take your privacy very seri /our e-mail address) to any 3ro <u>Policy</u> for full details on how w	ously and we will not pass any personal details (including 1 party without your explicit consent. Please see our <u>Privacy</u> e process your personal information.	
* indicates a required field.		
Personal Details		
Email:	ig011@itftennis.com	
Given Name: 名字	Lucas	
FamilyName姓氏	smith *Male:男 Female:女*	
Gender: 性別	Male 💌 *	
Date of <mark>B</mark> irth: 國籍	13 👽 Sep 👽 1956 💌 *	
Nation: 生日	Australia 💉	
Check this box if you play on the NEC ITF Wheelchair Tennis Tour and require a Wheelchair IPIN.:		
Contact Details		
	hu	

請完成用紅色的(\*)標出的每一個項目並點擊 "submit" (送出)。請注意<u>只有姓</u> 和名的第一個字母應使用大寫。



Request an IPIN	Step 1 Verify Your Email
Thank you for submitting your details. The information that you have supplied will be verified by a member of the ITF staff.	Step 3 Finish
If you submit the request after 1700hrs (UK time) on a Friday, the request will not be authorised before 0900hrs (UK time) on the following working day.	
Membership.	
Should you need to contact the ITF regarding your ipin Membership, you can do so by email. Contact details for all ITF Tennis Circuits are given on the IPIN website. Please indicate whether you play on the ITF Junior, Pro Circuit, Seniors Circuit or the NEC WHeelchair Tennis Tour.	

完成以上步驟後您將接收到一則資訊,通知 IPIN 申請已被接受,將盡快受理(如上圖所示)。IPIN 申請作業需 72 小時以上,一經審核通過,您將於審核後 24 小時內收到通知信。

Dear Lucas	
Thank you for su	bmitting a request for an International Player
Identification N	umber (IPIN). Your request has now been authorised,
see decails belo	<i>N</i> -
Given Name:	lucas
diven nume.	
Family Name:	SMITH
Email Address:	ig011@itftennis.com
Authorisation Da	te: 11 May 2011
Hacher 1990clost 90	
Click the link b	elow to return to the ITE website and continue the
IPIN period	process.
http://ipin-from	tend-uat/newrequest/emailreturn.asp?regid=60246&crc=0x0000eb56
If you cannot cl	ick on this link places cany and pasts the optime
ii you cannot ci	ick on this link, please copy and paste the entire
link shown above	into your web browser address bar.

收到通知信(如上圖)後,請點選紅色標記之連結,並跳至步驟10,按說明操作。



## 步驟八

完成步驟6,將會出現與以下相似的畫面,顯示您過去的 IPIN 積分記錄。



如您所記錄的球員資訊準確無誤,請點擊上圖中位於你的姓名左側的圓形鍵,再按下 "submit" (送出)即可。

### 步驟九

完成步驟 8,畫面將會出現您的個人資料,再次核對無誤後,請勾選紅色箭頭指示的 正方格並按 Submit(送出)。

Register for yo	our IPIN Membership	Step 1 Verify Your Email
onfirm Person	al Details	Step 2 Search for Your Details
Here are the detail	s we currently hold on file for you.	Step 4 Confirm Personal Details
Full Name	Gunther SIEBERT	Step 5 Set Up Account Security
Gender	Male	Step 6 Enter Contact Details
Nation	Germany	Step 7 Select Circuit Category (Optional)
Date of Birth	04 April 1926	Step 8 Player Welfare Statement
Town/City	Not on file	Step 9 Payment
County/State	Not on file	
Country	Not on file	
Current Ranking	Not on file	
Last Tournament	35th European International Championships, AUT (Grade 1) 22 Jan 2011 - Main Draw Singles, Final defeated by Angelo SALA (ITA)	
	Please carefully examine the information above	
	and a second	

IPIN v4 © International Tennis Federation. Terms and Conditions Privacy Policy Contact Us



## 步驟十

請設定一組您登入 IPIN 帳戶的密碼。

Register for your I	PIN Membership	Step 1 Verify Your Email Step 2 Search for Your Details
Security Details	Step 3 Select Your Player Record	
Please enter your securi	Step 4 Confirm Personal Details	
Email	ia012@iffennis.com	Step 5 Set Up Account Securit
Password: 密碼	********	Step 7 Select Circuit Category (Optional)
Confirm Password:	*	Step 8 Player Welfare Statement
冉次輸人次密碼 Secret Question: 安全性問題 Secret Answer: 安全性問題英宏	Please select  *	Step 9 Payment

如日後您忘記密碼·ITF 將詢問您剛剛設定的安全性問題·以確認身分。如安全性問題答案正確,ITF 將會提供一組新的密碼給您。

Register for your	r IPIN Membershi	p		Step 1 Verify Your Email
Security Details	Step 2 Search for Your Details Step 3 Select Your Player Record			
Please enter your sect Email: Password: Confirm Password:	urity details below. ig012@itftennis.com			Step 4 Confirm Personal Details Step 5 Set Up Account Securit Step 6 Enter Contact Details Step 7 Select Circuit Category (Optional) Step 8 Player Welfare Statement Check 0 Devent
Secret Question:	Please select 😪 *		Step 9 Payment	
Secret Answer:	Please select What is your mothers n What was your favorite Who is your favorite a What is the name of yo What is the first and la	naiden name? e place to visit? ctor, musician, or artist? our favourite pet? et name of known first boxfriend o	r airlfriand?	



## 步驟十一

下一個介面將要求您輸入更詳細聯繫方式。在所有要求填寫的空格內填寫完畢後,點擊 "submit" (送出)。

Request an IPIN		Step 1 Verify Your Email
Please provide us with your p enough information to find you record for you.	ersonal and contact details below which will provide us with ripin details on our system or to create a new ipin	Details Step 3 Finish
The information that you provi organisations in relation to you NEC Wheelchair Tennis Tour t	de will only be used by the ITF and authorised affiliated un participation in ITF Junior, Pro Circuits, Seniors and ITF ournaments.	
Email addresses and phone no old) will be released at the Ent Seniors Circuit Tournaments (	umpers of players on the ITF Seniors Circuit (over 35 years ry Leadline to the official Tournament Organisers of ITF entered by those players.	
We take your privacy very sen your e-mail address) to any 3r <u>Privacy Policy</u> for full details o	ious y and we will not pass any personal details (including d party without your explicit consent. Please see our n how we process your personal information.	
* indicates a required field.		
Personal Details		
Email:	haylav12@itftennis.com	
Given Name (First name):	Lucas *	
Family Name:	Smith	
Gender:	Choose 💌 *	
Date of Birth:	13 🗸 Sep 🗸 1956 🗸 *	
Nation:	Australia 💉 🖌	
Last Tournament Deta	ils	
To help us identify you, please you played and the highest rou	enter details of the most recent ITF tournament in which und reached.	
Tournament Name and Venue:		
Tournament Date:		
	Submit	



#### 步驟十二

請選擇您想申請的 IPIN 類型。

Seniors IPIN 年費為美金 20 元。

Pro Seniors IPIN 年費為美金 55 元,且只能選擇參加女子或男子職業巡迴賽。 如兩項皆申請註冊費即 20+55 美金

#### 請確認您勾選正確的選項。

如您目前申請 Seniors IPIN,日後想參與 Pro Circuit event,您可以再次登入帳戶並 繳年費美金 55 元,便能升級為 Pro Circuit event。

確認後,請按 Submit(送出)。

Online Services provided by the International Tennis Federation	International Tennis Federatio	
Register for your IPIN Membership	Step 1 Verify Your Email	
Tennis Category	Step 2 Search for Your Details	
If you intend to play in ITF Seniors Circuit tournaments (over 35 age category or above), register for the Seniors IPIN Membership by clicking the "ITF Seniors Circuit only" option below.	Step 3 Select Your Player Record	
f you intend to play in any ITF Pro Circuit trumaments (ITF Men's Circuit or ITF Women's Circuit), select the		
"Seniors and Pro Circuits" option. This option will give you membership for HF Pro Circuits, which will include Seniors IPIN membership at no additional lost.	Step 5 Set Up Account Security	
	Step 6 Enter Contact Details	
Seniors Circuit: US\$2000	Step 7 Select Circuit Category (Optional)	
Submit	Step 8 Player Welfare Statement	
	Step 9 Payment	



## 點選頁尾的方框後,再點擊 "submit" (確認)。





## 步驟十四

閱讀下圖中列出的條款,並點擊頁面下方的方框,以確認您同意這些條款。

Registra	ation Details				(Optional)
Name	Email	IPIN Membership Dates	IPIN Membership	Registration Fee	Step 8 Player Welfare Statemer Step 9 Payment
Lucas SMITH	ig011@itftennis.com	11 May 2011 to 31 Dec 2012 (EARLY REGISTRATION PERIOD)	Seniors Circuit	US\$0.00 (FREE OF CHARGE)	
ſerms a	nd Conditions				
In case or any of 1. INTR 1.1 The London number 1.2 The the sen 1.3 Acco is only a site at a	of discrepancy between the E other content within the Websit ODUCTION se services are operated by IT SW15 5X2, United Kingdom is GB726079327. se Terms and Conditions shall vice provided. ess to, and use of, the service available to d User with the cor ny time potwithstanding that ye	nglish, Frenchor Spanish ve e, the English version shall p ELicensing (UK) Limited ("th Dur company registration nur apply to any legal or natural es are at all times at the sole isent of the ITF. The ITF can bu may have made previous	ersions of these Terms revail. e ITF") of Bank Lane, F mber is 2584446, and o person accessing this discretion of the ITF ar withhold consent to yo use of the service.	& Conditions, Roehampton, bur VAT site or using not the service bur use of this	
🗌 Ple	ase check this box to indi relating to	cate you have read and a your use of the ipin Or	accepted the Terms lline Service.	s and Conditions	
Paymen	t Method				
	There is no charg	** FREE OF CHARGE ** e for this IPIN membersh	ip at the current time	3	

## 步驟十五

您將會看到下圖所示的頁面,如用信用卡付款,請點擊 "confirm" (確認)。如希望 現場支付現金,請點擊 "Credit Card problems" (信用卡付款有問題)。

ymant Method	
The IPIN Membership our secure WorldRay incurie	Fee is shown below. Please click the "Confirm" button below to proceed to online credit card payment page. N.B. Players will be liable for all charges d by the ITF as a result of rejected credit card transactions.,
Pay with cre	at card using our secure server. You will be charged US\$20.00.
	Credit Card problems?



#### 15-A. 選擇幣種和用信用卡付款方式

WorldPay			
Help FAQs Security			
	Secure Payment TEST MODE	Page - this is not a live transaction tails then select a narment method to c	continue
	Choose currency	US\$20.00 (US Dollar)	
	IPIN Test (Select Junior) Description Amount	Annual IPIN Membership Fee US\$20.00	
	Select your paymen	t method	0
	MasterCard Amex 1CB		
		C C	ancel 🛛
	WorldPay For h	elp with your payment visit the: <u>WorldPa</u>	v Help.
	WorldPay (UK) Limited © 20	011	

15-B. 輸入後, 請點擊 "Make Payment" (付款)





# 步驟十六

如接收到下圖所示的資訊,表示您已經成功註冊了 IPIN。

Register for your IPIN Membership         Registration Completed         Your IPIN registration has been successfully submitted for processing. You will now receive confirmation of your IPIN membership by email.         Please ensure that you keep a record of your ipin and the password, which you supplied during the registration process, as you will require these details in order to use the ipin Online Service.         Thank you for registering for ipin Membership.         Return to the IPIN home page	ipin	Online Services provided by the International Tennis Federation
Registration Completed Your IPIN registration has been successfully submitted for processing. You will now receive confirmation of your IPIN membership by email. Please ensure that you keep a record of your ipin and the password, which you supplied during the registration process, as you will require these details in order to use the ipin Online Service. Thank you for registering for ipin Membership. Return to the IPIN home page	Register for your IPIN Memb	pership
Your IPIN registration has been successfully submitted for processing. You will now receive confirmation of your IPIN membership by email. Please ensure that you keep a record of your ipin and the password, which you supplied during the registration process, as you will require these details in order to use the ipin Online Service. Thank you for registering for ipin Membership. <u>Return to the IPIN home page</u>	Registration Completed	
Thank you for registering for ipin Membership. Return to the IPIN home page Ipin international player identification number	Your IPIN registration has been succe email. Please ensure that you keep a record require these details in order to use th	essfully submitted for processing. You will now receive confirmation of your IPIN membership by of your ipin and the password, which you supplied during the registration process, as you will ne ipin Online Service.
Return to the IPIN home page	Thank you for registering for ipin Me	mbership.
pin international player identification number	Return to the IPIN home page	
	<b>pin</b> international player	identification number

在接下來的 24~48 小時內,您會收到與以下文字相似的資訊,確認註冊已完成。

Cc: Subject: UAT TESTING OF	NLY, PLEASE IGNORE OTHERWISE - IPIN Membership - Registration Confirmation [DO NOT DELETE]
Dear Lucas	
You have successfu	lly registered for your IPIN Membership and now have
access to the IPIN	Online Service. Your membership details appear below.
IPIN:	SMI1300261
Given Name:	Lucas
Family Name:	SMITH
Email Address:	ig011@itftennis.com
Registration Date:	11 May 2011
Expiry Date:	31 Dec 2012
IPIN Membership:	Seniors Circuits
Payment Reference:	N/A
Amount Owed:	USD 0.00



## 步驟十七

在您收到確認 IPIN 已註冊的電子郵件後,請打開 IPIN 網站

(www.itftennis.com/ipin)登入您的帳號。



可以透過您的 IPIN 帳號查看最新的賽程、任何有關巡迴賽的公告,及規則和規程等 內容。如在使用 IPIN 帳號時遇到任何問題,請使用電子郵件與 ITF IPIN 聯繫 (ipinseniors@iftennis.com),或向主辦單位諮詢。

My Schedule Enter / Withdraw	Calendar	Circuit Annou	ncements	Rankings Chart	Rules and	Regs My Profile
From MONDAY 23 July 20	012 💌 т	o MONDAY 13	August 2012 🔥	Sh	ow Tourname	nts
	Curren	tly Showing 56	Tournament(s)			
Week Commencing MONDAY 23 JUL	Y 2012					
Tournament Name	Start Date	Nation	Region	Grade	Entry Deadline	Withdrawal Deadline
<u>1ST FINNISH ITF SENIORS OPEN -</u> VANTAA Click HERE to enter	20 July 2012	Finland	Europe	G5	04 July 2012 14:00 (GMT)	13 July 2012 14:00 (GMT)
BELGIAN CHAMPIONSHIPS FOR SENIORS (CLOSED) - NAMUR Click HERE to enter	21 July 2012	Belgium	Europe	G4	04 July 2012 14:00 (GMT)	13 July 2012 14:00 (GMT)
CHAMPIONAT INDIVIDUEL VETERANS 2012 (CLOSED) - JUNGLINSTER Click HERE to enter	21 July 2012	Luxembourg	Europe	G5	20 June 2012 14:00 (GMT)	29 June 2012 14:00 (GMT)